# Forms to Fill Out at Start, During and at the End of your PhD Trajectory

## Starting Your PhD

### 1. Training and Supervision Plan
Draw up the TSP and a training plan using the following instructions:

- CCA (Cancer)
- CCA/AI&II (Cancer Immunology)
- AI&II (Infection & Immunity)

Apply for approval to CCA/AI&II committee for training and education*

### 2. Form I
Fill out Form I and submit to Dean’s office together with:
- approved TSP
- copy of Master’s certificate
- copy of passport

## During Your PhD

### 3. Keep Track
Archive certificates and keep track of all educational activities with the form overview training requirements (at bottom of webpage)

### 4. Annual Assessment
Attend annual assessments with (co)promotor. Discuss changes in the mandatory training programme with the CCA/AI&II committee for training and education*.

## When You Finish

### 5. Training Certificate
Complete the overview training requirements form (at bottom of webpage). Send it to CCA/AI&II committee for training and education* for a training certificate

### 6. Form II
Fill out Form II and submit to Dean’s office together with the training certificate

## Contact Details
* CCA/AI&II committee for training and education
  PKSZ166
  a.fabius@vumc.nl (CCA) / ym.duiker@vumc.nl (AI&II)